

# CUSTOMER DATA UPDATE/ACCOUNT OPENING FORM (ESTATE ACCOUNT)

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| --- |
| Please Attach Passport photograph of Administrators with names and signatures at the back |

Kindly complete and return this along with clear copies of the under-listed documents to enable us update your records and serve you better.

(**A) DOCUMENTS FOR SUBMISSION**

1. Valid International Passport/ Driver’s License /National ID Card/Voters Card(clear signed copy)
2. Current Utility Bill(bearing customer’s name and address or backed by a Tenancy Agreement)
3. Two (2) current passport photographs with names and signature at the reverse side.
4. Letter of Administration
5. Death certificate
6. Fully completed Direct cash settlement Form
7. Confirmation of signature letter on the Estate account from the bank

NB: please bring originals along for sighting

**(B) PERSONAL DATA**

Name (Estate)…………..………………………………………………………………………………………………………………………………………………………………………

ADMINISTRATORS:

1) NAME………………………………………………………………………………………………………………………………. Signature :…………………………………………..

2) NAME………………………………………………………………………………………………………………………………. Signature .. :………………………………………..

3) NAME………………………………………………………………………………………………………………………………. Signature …:………………………………………..

**Signing instructions………………………………………………………………………………………………………………………………………………………………………..**

**(1) ADMINISTRATOR (PERSONAL DATA)**

Name (Surname first)…………..………………………………………………………………………………………………………………………………………………………………

Title……………………………….Gender……………………………………………Religion………………………………….Nationality…………………………………………….

Date of Birth……………………………………………………….Place of Birth…………………………………Home town………………..……………………………………..

LGA of Origin ……………………………………………………State of Origin………………………………………….Geo-Political Zone..…………………………………….

Identification……………………………………………………………………ID Number…………………………………………………………CHN…………………………………...

Issue Date……………………….Expiry Date…………………………Phone Number………………………………………..E-mail Address…………………………………..

Residential Address……………………………………………………………………………………………………………………………………………………………………………………..

Next of Kin………………………………………………………………………………………………………………..Relationship……………………………………………………………..

 Address of Next of Kin………………………………………………………………………………………………………………………………………………………………………………..

Telephone No(s) & Email Address of Next of Kin……………………………………………………….….……….…………………………………………………………………….

Telephone Number(s)……………………………………………………………………………………………..E-mail Address…………………………………………………………….

Bank Name………………………………………………………...Branch…………………………………. Account No…………………………………………………………………………

Date Opened………………………………………BVN NO…………………………………………………………… Signature :……………………………………………………………..

DO YOU OPT FOR DIRECT SETTLEMENT INTO YOUR BANK ACCOUNT? YES NO

2) **ADMINISTRATOR (PERSONAL DATA)**

Name (Surname first)…………..………………………………………………………………………………………………………………………………………………………………

Title……………………………….Gender……………………………………………Religion………………………………….Nationality…………………………………………….

Date of Birth……………………………………………………….Place of Birth…………………………………Home town………………..……………………………………..

LGA of Origin ……………………………………………………State of Origin………………………………………….Geo-Political Zone..…………………………………….

Identification……………………………………………………………………ID Number…………………………………………………………CHN…………………………………...

Issue Date……………………….Expiry Date…………………………Phone Number………………………………………..E-mail Address…………………………………..

Residential Address……………………………………………………………………………………………………………………………………………………………………………………..

Next of Kin………………………………………………………………………………………………………………..Relationship……………………………………………………………..

 Address of Next of Kin………………………………………………………………………………………………………………………………………………………………………………..

Telephone No(s) & Email Address of Next of Kin……………………………………………………….….……….…………………………………………………………………….

Telephone Number(s)……………………………………………………………………………………………..E-mail Address…………………………………………………………….

Bank Name………………………………………………………...Branch………………………………….Account No…………………………………………………………………………

Date Opened………………………………………BVN NO…………………………………………………………… Signature:…………………………………………………….

**(3) ADMINISTRATOR (PERSONAL DATA)**

Name (Surname first)…………..………………………………………………………………………………………………………………………………………………………………

Title……………………………….Gender……………………………………………Religion………………………………….Nationality…………………………………………….

Date of Birth……………………………………………………….Place of Birth…………………………………Home town………………..……………………………………..

LGA of Origin ……………………………………………………State of Origin………………………………………….Geo-Political Zone..…………………………………….

Identification……………………………………………………………………ID Number…………………………………………………………CHN…………………………………...

Issue Date……………………….Expiry Date…………………………Phone Number………………………………………..E-mail Address…………………………………..

Residential Address……………………………………………………………………………………………………………………………………………………………………………………..

Next of Kin………………………………………………………………………………………………………………..Relationship……………………………………………………………..

 Address of Next of Kin………………………………………………………………………………………………………………………………………………………………………………..

Telephone No(s) & Email Address of Next of Kin……………………………………………………….….……….…………………………………………………………………….

Telephone Number(s)……………………………………………………………………………………………..E-mail Address…………………………………………………………….

Bank Name………………………………………………………...Branch………………………………….Account No…………………………………………………………………………

Date Opened………………………………………BVN NO…………………………………………………Signature ………………………………………………………………………….

 **(C) (CERTIFICATION)**

I/We certify that the information provided above is true and correct.

……………………………………………………… …………………………………………………………….

SIGNATURE DATE

……………………………………………………… ……………………………………………………………… SIGNATURE DATE

FOR OFFICIAL USE ONLY

Relationship Manager………………………………… Telephone……………………………………………………………..…Date………………………………………………….

Verified By……………………………………………………Signature…………………………………………………………………..Date………………………………………………….

Approved By…………………………………………….Signature………………………………………………………………………Date………………………………………………………